



FOOD AND BEVERAGE VENDOR INFORMATION AND FESTIVAL DETAILS

Send Completed Application/Payment to:

Columbus Chamber of Commerce
Attn: Magnolia Days Festival
425 Spring Street • Columbus, TX 78934
979-732-8385 • assist@columbustexas.org

Vendor Point of Contact:

Janet Hollmann, Events Director
979-732-8385
assist@columbustexas.org

Festival Dates, Times, and Location:	<ul style="list-style-type: none"> • Friday, May 19: 5:00 p.m. - 11:00 p.m. • Saturday, May 20: 12:00 p.m. - 11:00 p.m. <p>Courthouse Square (corner of Travis St. and Spring St.) • Downtown Columbus, Texas 78934</p>
Food and Beverage Vendor Market Times:	<ul style="list-style-type: none"> • Friday, May 19: 5:00 p.m. – 10:00 p.m. • Saturday, May 20: 12:00 p.m. – 10:00 p.m. <p>Due to the placement of food vendors and food trucks, food and beverage vendors will be required to sell on both Friday and Saturday. Overnight security patrols will be provided from 10:00 p.m. on Friday until 12:00 p.m. on Saturday. The Chamber is not responsible for any items or equipment that is lost, stolen, or damaged while on festival grounds.</p>
Food and Beverage Vendor Market Setup Dates and Times:	<ul style="list-style-type: none"> • FRIDAY: Vendors may begin setting up at 8:00 a.m. <p>Booths must be set up by 4:00 p.m. and cars must be moved and parked by 4:30 p.m.</p> <p>Vendors will be assigned a check-in time that will be strictly enforced.</p> <p>There will be no changes in vendor booth location the day of the festival.</p>
Food and Beverage Vendor Fees:	<p>Booth spaces for Columbus Chamber members in good standing are \$75 each. Booth spaces for non-Chamber members are \$100 each. Access to electricity is available for an additional \$25 (no charge for Chamber members). No vehicles will be allowed into the Vendor Marketplace for breakdown until 8:00 p.m. on Friday and/or 10:00 p.m. on Saturday.</p>
Booth Info:	<p>Basic food/beverage vendor booth spaces are 10'x20'. There is limited electrical access available. If electricity is required, vendor must notify the Chamber no later than April 22, 2022. Requests made after that day may not be filled. Vendor must inform the Chamber the type of outlet needed and must furnish own extension cords. There is no wif-fi available for food/beverage vendors. Generators ARE NOT allowed. No stakes of any kind may be used on the Courthouse Square. All tents and display equipment must be anchored with cinderblocks, sand bags, or water barrels. Vendors must provide their own anchoring equipment.</p>
Deadline:	<p>To guarantee a space, a completed vendor application/contract and payment must be received by the Chamber office no later than April 21, 2023. Booth spaces will be assigned on a first-come, first-served basis. Payment must be received before a vendor space will be reserved.</p>
Requirements/Expectations:	<p>Vendors selling wine must provide the Chamber a copy of your TABC permit upon check-in. Permit must be on display to the public for the duration of the festival.</p> <p>Booths must be neat, attractive, and well-maintained throughout the festival. Visible signage with clear pricing is recommended. Vendors are expected to stay open for business until 10:00 p.m. on Friday and/or Saturday.</p> <p>Vendors are solely responsible for setting up, maintaining, and removing booth display and merchandise. All trash and debris must be removed from your booth.</p> <p>Magnolia Days Festival is a rain or shine event. Vendors should be prepared for inclement weather.</p>



FOOD AND BEVERAGE VENDOR APPLICATION AND CONTRACT FOR CHAMBER MEMBERS

**Please complete and return this form along with payment
no later than April 21, 2023. Include a photo of
full setup with completed application.**

Name: _____

Business Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Cell Phone: _____ Email: _____

Description of the food/beverage item(s) to sell or sample: _____

Dimensions of setup (length x width): _____

Food Trucks: Service window is located on ☐ driver's side ☐ passenger's side

Booth Reservation and Payment Information:

I would like to reserve _____ 10'x20' space(s) at \$75 each for the 2023 Magnolia Days Festival.

☐ I request electricity and **require the following type of outlet:** _____

☐ Enclosed is \$_____ to pay for my booth space(s). (Please make checks payable to Columbus Chamber of Commerce)

☐ I'd like to pay via credit card. My credit card information is below.

Name on Card: _____

Account Number: _____ Expiration: _____

Billing Address: _____ CVV Code: _____

I have read and will abide by the Magnolia Days Festival general information, procedures, and conditions.

Applicant Signature: _____ Date: _____

Printed Name: _____

**For more information please call 979-732-8385, email assist@columbustexas.org, or visit our website at
www.magnoliadays.org. All applications/signed contracts and payments are required no later than April 21, 2023.**

Office Use Only:

Received \$_____ on _____ ☐ check ☐ cash ☐ credit card by _____